



REHMAN COLLEGE OF
REHABILITATION SCIENCES

STUDENT HAND BOOK

2023-24



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STUDENT HAND BOOK
Rehman College of Rehabilitation Sciences
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PRINCIPAL MESSAGE

It is with great pleasure that I welcome you to Rehman College of Rehabilitation sciences for the academic years of 2023-28. As the Principal, I am delighted to have you as part of our college community, and I look forward to the journey ahead.

Our Student Handbook serves as a valuable resource to guide you through your time here at RCRS. It contains essential information about our college's policies, procedures, and expectations. Please take the time to familiarize yourself with its contents, as it will help ensure a smooth and successful academic years.

At RCRS, we are committed to providing you with a safe, nurturing, and enriching learning environment. We believe in the power of education to transform lives, and we are here to support you at every step of the way. As you embark on this educational adventure, I encourage you to embrace every opportunity for growth and self-discovery.

Remember that you are not just students; you are valued members of our college family. Your actions, attitudes, and contributions matter. Be respectful, kind, and compassionate towards your fellow students, teachers, and staff. Take pride in your college, and actively participate in extracurricular activities, clubs, and events.

Our dedicated faculty and staff are here to guide and inspire you. Don't hesitate to reach out to them if you have questions or need assistance. Your success is our priority, and we are here to help you achieve your goals.

As you explore the pages of this handbook, please keep in mind that our college's values of integrity, respect, and excellence should guide your actions. Uphold these values in everything you do, both in and out of the classroom.

I want to wish each of you successful and fulfilling academic years ahead. Together, we can create an environment where learning is not only rewarding but also enjoyable. I encourage you to dream big, work hard, and make the most of your time at RCRS.

Bilal Khan Afridi
Principal RCRS

RMI EDUCATION

RMI Education is the service that integrates all educational programs in the five RMI Colleges; It is intended to coordinate and facilitate the educational services common to all. It is also helping the establishment of the higher educational pursuits of RMI. The colleges of RMI are:



Your chosen career is one of the most transforming decisions of your life. It intends to a high international reputation that will give you the best and will ask the best from you. You will want to graduate with a qualification attracting strong global career choices.

RMI colleges provide quality education through its innovative programs with high emphasis on research in relevant field. Here you get to study in a multi-cultural environment, understanding the variety and complexity of health issues in the country and worldwide through your teachers, textbooks, classmates, digital computer laboratories, online learning.

REHMAN COLLEGE OF REHABILITATION SCIENCES

Rehman College of Rehabilitation Sciences (RCRS) was established in 2012 to serve as a center of excellence in rehabilitation sciences education, clinical skills, and need-based research. RCRS aims to produce professionally safe, competent, reflective, and analytical Rehabilitation Specialists by challenging conventional practices and creating new ways of developing and delivering courses.

Over the years, the college has expanded in its services and stature, and has emerged as a leading rehabilitation college in the region. It started its journey with a five-year program of Doctor of Physical therapy (DPT), and later started the four-year Bachelor of Speech & Language Pathology (BS-SLP) program. RCRS is affiliated with Khyber Medical University and is known to have one of the best faculty, infrastructure, and resources. The passionate, supportive, and highly qualified faculty of RCRS utilize its competency in the students' academic, personal & professional success.

They invest in the delivery of scientific knowledge with the understanding of research and awareness of the dynamic diversity of healthcare practices. RCRS feels proud for its network of 162 alumni spread across the globe who inspire us to continue striving.

RCRS has its own 500 bed teaching hospital and a well-equipped clinical department for clinical placements and trainings. The students and faculty of RCRS have easy access to academic, clinical training and research areas in the hospital for their professional development and trainings. Besides, RCRS provides opportunities to maximize students' potential with multipurpose

VISION

The education at Rehman College of Rehabilitation Sciences is to produce professionals showing excellence in rehab practices to improve quality of life of the clients, sick or otherwise.

MISSION

The mission of Rehman College of Rehabilitation Sciences is to educate and train graduates who being lifelong learners are expert in the art, science of human movement and function, social accountability, and promoters of community health & wellbeing.

CORE VALUES

- Altruistic Services
- Respect for Others
- Cultural Competence
- Relentless Commitment to Excellence

PROGRAMS

Doctor of Physical Therapy (DPT)

RCRS offers a five-year degree program, Doctor of Physical Therapy (DPT) which provides the required education and training necessary for graduates to embark on a professional career in physical therapy. The degree embodies a strong foundational background in the biological, kinesiological and behavioral sciences and is classified as a level 6 qualification according to National Qualification Framework (NQF) of Pakistan.

The curriculum is a ten (10)-semester plan of study, which incorporates integrated clinical experiences. RCRS is dedicated to providing a student-centered program that promotes academic excellence through principles of logical and scientific reasoning, in-line with the approved curriculum by the National Curriculum Review Committee of HEC.

Bachelors of Speech & Language Pathology (BS-SLP)

The bachelor of speech and language pathology is a 4-years degree program offered by Rehman College of Rehabilitation Sciences. The program is affiliated with Khyber Medical University and follows the approved curriculum of Higher Education Commission. It aims to produce competent Speech & Language Pathologists by incorporating core knowledge in biological sciences, physical sciences and linguistics with the fundamentals of speech, language and hearing development. Speech and Language Pathology is the diagnoses, treatment and care of people who have difficulties in communication or swallowing throughout the entire lifespan of human development, from early childhood through elderly years.

Students in the BS-SLP program of RCRS undertake a range of professional and clinical practice training in multiple settings to integrate theory learned with the practical workplace experience. Upon graduation, students will have developed a sufficient level of expertise for safe and competent management of a broad range of patients within a variety of clinical contexts.

CAMPUS FACILITIES

- Well-furnished, air-conditioned classrooms, lecture halls and laboratories equipped with multimedia and networking.
- Anatomy and Physiology Museum
- Information Technology Labs
- Virtual Reality Lab
- Tutorial Rooms
- English Language Center
- Seminar Room
- Well-equipped Library with facilities like: Textbooks, Journals/Articles, Electronic educational database, Internet Access, E-library
- Students' Lounge: The campus offers separate lounges for male and female students.
- Transport Facility
- Hostel Facility (subject to availability of space)
- Gym and Fitness Area
- Cafeteria

Hostel Facilities

Hostel accommodation is available to outstation students on strict selection criteria. The female hostel is located inside RMI premises while the male hostel is located at a short walking distance outside the premises. Residents of the hostels are provided full access to the campus facility and are able to visit the library, sports complex and the cafeteria in accordance with established rules and regulations.

Clinical Trainings

Clinical training is an integral component of DPT/SLP curriculum and serves to effectively prepare our students to become competent therapists. It assists the integration of classroom work with clinical practice by developing communication, assessment, diagnosis, professional and interventional skills of the students.

Students of RCRS have access to RMI Hospital to gain clinical experiences in a variety of IPD and OPD settings like Cardiology, Cardiac Surgery, Intensive care, Orthopedics, Neurology, Pediatrics, Medicine, and Gynecology. The Physical Therapy & Rehabilitation department is one of the biggest departments in the province providing multidisciplinary rehabilitation facilities and community-based rehabilitation.

RCRS also has diverse clinical partnership with the leading institutes of the country for clinical training.

Community Based Learning

To extend community-based learning to students, RCRS exposes students to various primary health care centers, schools, industries, and other health related community outreach organizations.

Campus On Cloud & Moodle

Modern day teaching / Learning cannot take place effectively without having good IT platform and online learning resources. RMI has special interest to provide a secure and comprehensive support system that would cover the whole life cycle of the students and alumnus of its colleges. Campus on Cloud (CoC) is a student information system built on the Microsoft Azure cloud platform. Campus on Cloud delivers rich functionality through a highly secure solution that includes a stunning user interface with the configurability and flexibility required to address all the needs that include:

The students will be able to access the following:

- View enrolled Courses for all Academic Terms.
- Stay updated on the latest Course Schedules.
- Ensure Attendance Health compliance.
- Review and Monitor Academic Performance.
- Gain timely insight into Course Grades.
- Manage Financial Account and Bills.

It supports the learning management system “MOODLE”.

Students can have access to CoC and Moodle through mobile app available on both play store and iOS.

Moodle-Learning Management System

Moodle is a learning platform designed to provide educators, administrators and learners with a single robust, secure and integrated system to create personalized learning environments. It includes

- Online Classes with students as well as real time assessments.
- Personalized Dashboard and easy to use Modern Interfaces.
- Collaborative tools and activities.
- Question bank
- Convenient file management and Simple/intuitive text editors.
- Notifications/Track plus progress features.

Central Library

Central Library of RMI is located on the third floor of administration block. It contains a print book section, a reference section, group discussion room, quiet study room and an e-library section. There is enough seating area for more than 200 readers including IT resource center. RMI central library facilitates students, faculty, consultants and researchers in their studies, teaching and research. It provides an attractive collection of more than 8034 books and a variety of journals, magazines and reference materials. Library also provides online access to digital libraries for e-books and e-journals.

The library promotes inquiry and critical thinking by providing access to the information resources with depth and breadth appropriate to the curriculum. Increase in the number of library user's day by day is a potent reflection of the usefulness of library resources as well as effective user-friendly management.

Electronic Media Library

This Library provides a way to users to access various resources in a research-oriented environment. It also has access to the HEC Digital library that provides full text access to journals and e-books.

The e-library has an extensive collection of CDs/ DVDs for faculty and students. RMI strive to provide quality information available in digital format to users.

Books

- More than 8000 text, reference, general Islamic books
- E-books
- Books on CD/DVDs

Medical Journals

- Subscribed medical journals
- E-articles in digital repository
- HEC Digital library

- Magazines & Newspapers

Study Sections for Readers

- Quiet study section for self-study
- Main hall
- Discussion & group study room
- Reference section

Library Services

Following services are providing by the library

- Inquiry and Advisory Services
- Circulation / Lending Services
- Orientation Program
- New Arrivals and Contents Alert Services
- Photocopying / Printing Services
- Reference and Customer Services
- Internet and Intranet Services
- E-library Services
- Online Public Access Catalogue (OPAC) Services

CO-CURRICULAR ACTIVITIES

Apart from academia, RCRS is renowned for its intellectual and artistic student gentry who won numerous intra- and intercollege competitions.

Societies & Clubs

RCRS societies are meant to enrich the social experience of students by organizing various recreational activities. It is a forum for grooming the students in leadership traits as per their potential and enhance their foresight and organizational abilities. Existing Clubs and Societies are as under:

Literary Society

The literary society at RCRS promotes language, literature, cultural values and boosts the positive habits of writing, speaking, reading and creative potential of students. The Society hosts a range of social events, dramas, formal/informal get-togethers in a friendly and inclusive environment. It also overlooks the publication of KAAMISH MAGAZINE.

Sports Society

RCRS Sports Society works in collaboration with RMI's Central Sports Society, to provide recreational as well as competitive environment for students. It encourages participation through

annual sports week, Intra College and inter college sports competitions and facilitation in daily sports activities for students.

Social Welfare Society

The Social Welfare Society ensures an environment where students can work for the betterment of the society and being responsible members of community. The society organizes Blood Donations Camps, Awareness Workshops, Financial Support Programs and Free Rehabilitation Camps.

Adventure Club

The RCRS adventure club empower the students by getting out of the comfort zone and enjoy the spirit of adventure. It provides a way for the students to connect with nature through various activities of trips, hiking and camping and help them grow physically, socially, emotionally, and intellectually.

Structure of Student Societies

The students interested in any society should register themselves with society leads. The selection is solely based on elections.

For further details of elections and student cabinet visit RMI Student Society Policy.

RESEARCH ACTIVITIES

The Research Cell monitors and facilitates all research related activities at Rehman College of Rehabilitation Sciences. The objectives of Research Cell are to foster the quality of research in the institute and enhance the capacity of faculty and students by organizing various workshops/seminars/ trainings, acquiring grants for research conduction, and keeping track record of publications made by the faculty and students.

Rehman Journal of Health Sciences (RJHS)

Rehman Journal of Health Sciences (RJHS) is the official journal of Rehman Medical Institute launched in 2019. It is a peer reviewed journal published biannually in the months of June and December. RJHS is ranked Category “Y” journal of HEC and represents RCRS, RCAHS & RCN of RMI education system. 5 volumes and 9 issues of RJHS have been published so far. The journal is open to researches carried out in medical, dental, nursing, rehabilitation, paramedical and health sciences.

STUDENT FACILITATION SERVICES

Includes facilitation by the student's affair department regarding their queries on student activities, Health issue resolution, career counselling and psychological support services etc. it also addresses the following:

- Student grievances
- Complaint Management
- Anti-Harassment measures

STUDENT RELATED RULES & REGULATIONS

Academics

- i. Every student must realize that the duty of the educational institute is to impart quality medical education, conduct examinations in accordance with the statutes as laid down in Khyber Medical University (KMU) Act, to maintain discipline and smooth environment of the College. Every student must, therefore, accept unconditionally all the rules, regulations, guidelines, standing orders and procedures of RMI, KMU, HERA and HEC mentioned in this Handbook including any amendment(s) to be made hereafter.
- ii. Every student shall be responsible to procure all the prescribed textbooks and other necessary requisites.
- iii. At the beginning of the Academic Year, class representatives, one each for boys and girls will be appointed by the College authorities. The class representatives are supposed to speak on behalf of the class in all matters concerning the students' community. The representatives can be asked to represent their class to teachers and in committee meetings.
- iv. All students are responsible for the good care, maintenance of machinery and equipment used during training. Breakages and losses are to be reported immediately to the teacher.
- v. All teachers are accessible for the consideration of difficulties and grievances of the students and will always be pleased to hear them and to give them advice.

General Academic Conduct

- i. Students shall attend lectures, tutorials, seminars, practical sessions, clinics and ward assignments, examinations and other scheduled courses and activities, in accordance with the attendance requirements of the institute about each program, in line with the obligations of the regulatory authorities.
- ii. Each student shall be solely responsible for completing his/her scheduled examinations and attending other academic activities, as per his/her program requirements.

- iii. Students will ensure that any original academic writing, including essays, thesis, research projects or assignments in a course or program of study represents their own words is appropriately referenced according to academic conventions.
- iv. Students will respect the confidentiality of information pertaining to all clients of the hospital including patients and their records and will use it in no other circumstances than for authorized academic and professional purposes.

Attendance and Punctuality

- i. Every student is required to attend punctually the hours notified for lectures, demonstrations, seminars, tutorial classes, practical, hospital teaching and all tests and examinations.
- ii. Every student is required to attend at least 75% of the lectures, seminars, tutorials, practical and clinical duties of each subject in each class, failing which his/her name shall not be forwarded to the Controller of Examinations, KMU for the purpose of examination. It applies also to students who are re-admitted after failing in any of the examinations.
- iii. The margin of twenty-five per cent of absence in theory lectures, demonstrations and in hospital teaching is intended to cover absence only on account of sickness or special emergency considered justifiable by the Principal/Director.
- iv. No student is allowed to leave the lecture rooms, auditoriums, tutorial rooms, laboratories, or hospital wards without permission of the teacher or until the classes are over.
- v. Students are not permitted to remain in the lecture rooms, auditoriums, tutorial rooms, laboratories or hospital wards except at the prescribed hours of lectures.
- vi. Repeated absence from lectures, practical classes, seminars, tutorials, demonstrations and hospital wards for two weeks without valid reasons will make a student liable to be expelled from the College.

Leave

- i. Students absenting themselves from the College or hospital work shall be liable to a fine imposed by the Proctorial board.
- ii. A written application should be sent to the Principal/Director by the student or his/her parent or guardian, reporting his/ her illness or cause of absence.
- iii. In all cases, leave taken will be at students' own risk as far as percentage of attendance is more than 25% absence.
- iv. Sick leave even if sanctioned on medical certificate leading to absence in an examination will mean failure in that examination.
- v. All sick students should report to the specified outdoor clinic attached to the College before attending any other clinic. For sick leave recommended from outstations, the documents shall have to be verified by the clinic attached to the College before it is granted.

Uniform/Dress Code

- i. Each profession has its own officially approved dress code which the students must follow.
- ii. Students must:
- iii. Wear the prescribed dress within college and hospital premises as a mandatory requirement (including extra classes, class tests, examinations and official visits).
- iv. Obtain and display their Identity cards visibly on their overalls. Loss must be promptly reported to Student Affairs office and a duplicate obtained on charges. Violation of dress code shall subject students to disciplinary action.

Examination

- i. Both the summative and formative evaluation of students' performance is a part of the learning process and is carried out step-by-step to determine whether the curricular objectives have been achieved or not. The Grade Point Average (GPA) calculation system is followed in final examination.
- ii. Regarding examination all the necessary information is given to the students prior to the exam.
- iii. If a student arrives within the first quarter time in internal exam, he/she will be admitted but will not be allowed any extra time.
- iv. Similarly, if a student fails to attend midterm exam, He or She should immediately provide a written explanation with evidence. (No re-take exams)
- v. Students must reach the examination hall at least ten minutes before the scheduled time. No additional time shall be given to students arriving late for completing their examination. Once students enter the Examination Hall, any kind of discussion, gesturing, eating, etc., are strictly prohibited.
- vi. Students are not allowed to bring mobile phone and any other unauthorized electronic gadgets and devices in the examination hall. Possession of any such device or gadget can lead the student to Unfair Means Case as well as confiscation of the device.
- vii. Students must bring their admit cards and student ID cards to the examination hall.
- viii. Lending/borrowing of pen, pencil, ruler, calculator, etc. is strictly prohibited in the examination hall.
- ix. Students cannot leave the examination hall without prior permission of the invigilator.
- x. Any student using abusive or obscene language or found misbehaving with the invigilator or any other person in the examination hall shall be dealt with under disciplinary rules.
- xi. Students must not forget to mark their attendance on the attendance sheet during the examination. In case the name is not listed, it should be reported to the invigilator immediately.

Admission Fee & Refund

- i. The fee and dues will be charged from each student on semester wise basis or as notified separately by the colleges at the time of admissions. All fee and dues of the first semester

- must be paid on or before the stipulated date, otherwise his/her admission will be cancelled, and seat will be offered to the next candidate on merit list.
- ii. Full fee / dues for subsequent semesters shall have to be deposited by the students at the time of admission to respective semester on a certain date as notified by the management from time to time.
 - iii. In case a student is failed to deposit his/her fee/dues etc. within the stipulated period, a grace period of fifteen days will be given to his/her after the commencement of the classes, a fine of Rs. 200/- per day will be charged for the first week and Rs. 300/- per day for the second week.
 - iv. After the expiry of the said grace period with the fine mentioned above para, the name of the defaulting student will be struck off the rolls of the college. Re-admission will only be allowed after payment of admission fee and fine as determined by the management.
 - v. The registration / enrollment / examination fee etc. of University and other regulatory Body is subject to change by the respective university/Body from time to time, which will be applicable and payable by the students.
 - vi. Miscellaneous dues include Library, ID-card, Magazine, Sports fund, Study/Excursion Trips, Postage Charge and other extra co-curricular activities/ societies and club charges etc. are mandatory
 - vii. The Annual Basic Medical Coverage charges are mandatory and payable along with the college fees/dues by the students.
 - viii. Security (refundable) as notified separately, College Dress charges, Degree fee, Medical examination fee/charges & Regulatory Body/ University charges, will be charged separately as per actual cost and to be paid by the students at the time of admission.
 - ix. The Colleges reserve the rights to revise any fee, incurring expenses under various heads to cater for inflation/ increased expenses per annum or charge any additional fee charges on annual basis, which shall be binding on the students. Failure to pay such amount by a student on or before prescribed date shall render the student to be struck off from college.
 - x. The student who is detained or has failed to pass the examination, shall have to pay the prescribed fee and other dues in full for the class in which he/she fails and must re-enroll.
 - xi. The College Registration and Admission fee shall not be refunded in any case. If an admitted student wants to cancel his/her admission, the refund shall be made after submission of a written application on a judicial paper worth Rs. 100/-, duly countersigned by Notary Public. The amount of refund will be as per following detail:
 - xii. The Refund of fee for students will be as under: -
 - a. 100% within seven days from the date of the commencement of classes.
 - b. 75% within 15 days from the date of commencement of the classes.
 - c. 50% within 21days from the date of commencement of the classes.
 - d. 25% within 28days from the date of commencement of the classes.
 - e. No refund after one month from the date of commencement of the classes

- xiii. In case an admitted student leaves the college before completion of his/her prescribed degree course, he/she shall be liable to pay the surety bonded amount reflected in the undertaking submitted by the student at the time of admission as compensation/liquidating damages.

General Student Conduct Rules

- i. All students will present themselves with dignity befitting their status as mature, law abiding and responsible persons and show tolerance toward religious, ethnic, social and other differences.
- ii. Students will refrain from any activity which is subversive of discipline and/ or brings the institute into disrepute.
- iii. Students individually or as a group will refrain from engaging in any activity which hinders or prevents the participation of another person or group of persons in any of the activities of the institute.
- iv. Students will ensure that their actions do not in any way threaten or endanger the health, safety or security of other persons or imperil the latter's properties.
- v. Students will refrain from any behavior which will cause damage to institute property.

Disciplinary Offences

Without prejudice to the generality of the provisions of the Student Code of Conduct, the following conduct by students will constitute a disciplinary offence:

- i. Repeated failure to conform to scheduled instruction, practical work, examination, clinical assignments and/or coercing other students to act likewise.
- ii. Any form of intimidation, insult, abusive language, assault, molestation or harassment of students, staff, faculty, patients or other clients, within or outside the institute.
- iii. Any form of unauthorized picketing, rallies, demonstrations or organized obstructions of any student / Institute / Hospital function in any manner whatsoever.
- iv. Any attempt to conceive, design or affect any plan of whatever nature whose object or consequence is to disrupt academic program of the Institute or its operations.
- v. Malicious acts, theft, willful damage or misuse of Institute's or any third party's property.
- vi. Students residing or availing the hostel and its facilities shall comply with all the hostel rules and will conduct themselves in a manner that respects the rights of other resident students, faculty and staff of the Institute.
- vii. Unauthorized housing of persons in the hostel or other buildings at the Institute.
- viii. Cheating, plagiarizing, and or use of other unfair means in examinations or any other academic setting.
- ix. Procurement, possession, use, sale, and consumption of banned drugs, alcohol or other contraband items on campus or at Institute related events.
- x. Any act of violence causing injury or damage to any person or property at the Institute.

- xi. Providing wrong information, giving false and / or fabricated evidence, deliberately concealing material facts or information to the Institute in any proceedings and inquiries carried out at any forum by the Institute.
- xii. Committing or involvement in any act of deceit, fraud, forgery with the Institute, students, staff or faculty.
- xiii. Abuse, unauthorized or fraudulent use of Institute computers, network systems or computer files.
- xiv. Failure to comply with or any act in violation of, contravention of or disregard for published Institute policies, regulations or failure to comply with the direction of Institute officials acting in performance of their duties.
- xv. Any act prohibited and/ or not permitted under any law of the country where the Institute is located.
- xvi. Frequent failure to meet the student's academic or financial obligations to RMI and knowingly to violate agreements reached at the time of admission by the students with the institution.

Disciplinary Committee:

The disciplinary committee of college shall function in order to maintain the discipline in the campus premise and promote a conducive learning environment. The committee shall address disciplinary issues involving students, faculty, staff and any other individuals associated with the college.

For information, follow TORs and SOP of Disciplinary Committee.

Proctorial Board

A Proctorial Board is constituted for college in order to maintain proper discipline on the campus. Rules and regulations are framed & are meant to be implemented & strictly observed in order to maintain a disciplined atmosphere.

The Proctorial Board takes prompt action in case of misconduct and recommends appropriate punishment for students found guilty and depending upon the seriousness of the offence. It shall also take all preventive measures against ragging.

For information, follow TORs and SOP of Proctorial Board.

I.T (Student code of conduct for I.T usage)

Students are encouraged to use the email system to deliver official information related to the Institute, instead of using paper. For official purposes, items sent by email will be equivalent to those sent in writing on paper.

Email is a business communication tool and users are obliged to use this tool in a responsible, effective and lawful manner. Although by its nature email seems to be less formal than other written communication, the same laws apply. Users of electronic mail must be aware that

electronic mail is subject to the full range of laws applying to other communications, including copyright, breach of confidence, defamation, privacy, contempt of court, harassment, vilification and anti-discrimination legislation, the creation of contractual obligations, and criminal laws. For information, follow Email Usage Policy.

FINANCIAL AID & SCHOLARSHIPS

RCRS provides scholarship in the following categories

- i. Need based Scholarship (Fresh Intake)
- ii. Performance based Scholarships (Enrolled Students)
- iii. Financial Aid
- iv. Distress Scholarship
- v. Serving Employees Discounts
- vi. Free/Concessional education to children of deceased RMI Employees
- vii. Brother/Sister Concession
- viii. Loans

For further details visit policy of Scholarship & Financial assistance.

MIGRATION RULES

- Migration from one private sector institute to another will be governed by following rules and regulations
- Migration will be allowed only from a recognized private sector college/institute to RMI education institutes, whereas migration from RMI to other private sector college/institute shall not be allowed.
- Mutual migration will not be allowed
- Migration will be allowed only when a vacant seat is available in the corresponding class, not exceeding the total permissible strength of the college.
- All the applications on prescribed form, shall be routed through the head of the college
- No case shall be processed without provision of No objection certificate from both the principals of the concerned colleges.
- Student seeking admission in the college shall be interviewed by the Principal /committee of the concerned college before issuing the NOC
- The migration fee as notified by the university shall be deposited by the student seeking admission
- The migrating student must clear all the dues of the college where he/she remained.
- Migration fee shall be deposited in the college where migration is being sought.

For further details follow Migration Policy.

MEDICAL INSURANCE & ITS BENEFITS

Student Medical Insurance (referred as MI policy) is one of the most comprehensive health insurance plans for Students and their Parents as explained below. In order to improve & upgrade it further now an agreement of insurance has been finalized with for IPD (In-Patient Service) and OPD (Outpatient Services).

All students enrolled will avail the MI at the time of admission and subsequently the policy shall be renewed at the time of start of academic year.

For details follow policy of Medical Insurance and Benefits.

AWARDS/ INCENTIVES

Performance Based Awards

Every year 8 top students from graduating batch are selected as teaching assistants in the college as an incentive to their outstanding performance in the academic career.

Students Elective Program

Electives are offered to students through a sponsored learning program in which top 5 final year students avail one-month training at Aga Khan University Hospital Karachi. The objective of the program is to give students exposure to a wide range of Physical Therapy services in institutes at different locales across the country.

QUALITY ENHANCEMENT CELL

The Quality Enhancement Cell (QEC) is responsible for promoting the quality and standards of teaching and learning process and outcome. QEC is responsible for defining clear and explicit standards as points of reference to the reviews to be carried out. QEC is responsible to develop quality assurance processes and methods of evaluation to affirm that the quality of provision and the standard of awards are being maintained and to foster curriculum, subject and staff development, together with research and other scholarly activities.

QEC is responsible to ensure that the university's quality assurance procedures are designed to fit in with the arrangements in RMI Education colleges

QEC is responsible to develop procedures for the following:

Annual monitoring and evaluation through service of program faculty monitoring, and student's perception.

- Departmental review
- Student feedback
- Employer feedback
- Subject/ Course review
- Institutional environment assessment.

